

## **CONTACT BETWEEN THE CANDIDATES, THE TUTOR AND THE EXAMINERS.**

**1) Contact on the day of the examination between an examiner and a candidate, who has not yet been examined.**

It would be desirable that candidates, who have not yet sat the exam, avoid one-to-one contact with the examiners before the exam. However, if other people are present, there should be no objection to unexamined candidates being present at a social occasion such as a meal.

**2) Contact with a candidate who has finished their examination.**

This is not a problem, as it can have no influence on the decisions already made. It is preferable if one to one situations are avoided until the exams are all finished.

**3) Contact between the examiners and the tutor prior to the completion of the examinations.**

‘Contact’ with tutors is usually taken to mean that examiners should not stay overnight in the tutor’s home during the time of the examination, or have extended private conversations with them before the exam. Obviously some level of contact is necessary for the running of the exams. It would probably be better if the tutors and examiners did not share a meal on their own until the end of the examinations. There should be no objection to sharing a meal in a group larger than just the tutor or tutors and the examiners, so that opportunities for private conversation are not available. After the examinations and discussion with the tutor, there is no restriction on contact.

**4) Contact between a candidate and an examiner in a social setting**

Depending on the examination schedule, especially if units are held over several days, an examiner may find that they have to attend a social function such as a dance. This is not a problem provided common sense is used. The obvious proviso is that examiners don't talk about the exam and that examiners don't talk with a candidate one-to-one in private.